
REQUEST FOR QUOTATION

Country:	Pakistan
Project Name:	Digital Economy Enhancement Project (DEEP)
Implementing Agency:	Board of Investment (BOI)
Loan No:	IDA-75140
Project ID No:	P174402

PROJECT IMPLEMENTATION UNIT (PIU)
Board of Investment

**Prime Minister's Office
Board of Investment**

SPECIFIC PROCUREMENT NOTICE

PROCUREMENT OF MISCELLANEOUS ITEMS

Country:	Pakistan.
Name of Project:	Digital Economy Enhancement Project (DEEP)
Activity Name:	Procurement of Miscellaneous Items
Credit No:	IDA-75140
Project ID:	P174402

The Project Implementation Unit (PIU) for **PIU-Board of Investment (BOI)** invites sealed quotations for **Procurement of Miscellaneous Items** from eligible authorized dealers/suppliers, registered with Income and Sales Tax Departments, as per the specifications and terms & conditions, provided in the Request for Quotation Document (**Annex-A & B**) or can be downloaded from website <https://invest.gov.pk/upcoming-tenders>.

Important Instruction:-

1. The eligible bidder must be registered with FBR for Income Tax, Sales Tax, and reflected Active on Active Tax Payer (ATL) list of FBR.
2. Quotations shall be submitted in sealed envelope, clearly mentioning the Package Title and Bidder's name and address.
3. Past Relevant Experience of minimum (2) two years of Similar Nature.
4. All quoted items delivered under this Purchase Order (PO)/Agreement must be in original / genuine condition with original / genuine packing and complying the specifications outlined in the RFQ; if found fake / used / re-furbished, other than quoted item(s) or in lower quality, the vendor will be bound to replace.
5. The Supplier assures that the goods are free from hidden defects or any issues stemming from design, materials, workmanship, or negligence.
6. Quote prices shall be in PKR, covering all delivery costs, incidental charges, and applicable taxes to the final project site.
7. Rates should be quoted in Pak Rupees and should not be linked with dollar or any other currency.
8. Overwriting/fluiding could cause disqualification from the process.
9. GST, Income Tax and vendor number should be written on the bid.
10. The quoted rates shall remain valid for a period of forty-five (45) days from the date of signing the PO/Agreement.
11. Payment shall be made upon satisfactory delivery, inspection and acceptance of goods by PIU-BOI.
12. Payment shall be made in the Pakistani Currency (Rupees) of the Quotation and will be subject to the Government Taxes as applicable and set by the Government.
13. No advance payment shall be made.

14. If the Bidder withdraws quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then the Bidder will be issued poor performance certificate and will be excluded from the list of suppliers for duration for which BOI may determine, appropriate.
15. Delivery shall be made within 07 days after receipt of signed purchase order/contract.
16. The interested bidders must not be blacklisted by any Government/ Semi Govt. organization or World Bank in Pakistan and no litigation is under way by any organization.
17. Delivery of supplies shall be made at Project Implementation Unit (PIU), Board of Investment (BOI), 6th Floor, Kohsar Block, Pak. Secretariat (T.U.V), Islamabad,
18. DEEP-BOI reserves the right to reject any or all quotation without assigning any reason.

Quotations must be delivered to the Project Implementation Unit (PIU), Board of Investment (BOI) office at the address given below, by or before **December 10, 2025 at 11:00 hours**.

Quotations submitted after prescribed time shall not be entertained.

GENERAL INFORMATION TO BE PROVIDED

The Bidders are required to submit following documents along with their quotation:

- a) Company name and address and copy of CNIC.
- b) Year of Establishment (experience).
- c) Certificate of Income Tax and, Sales Tax Registration certificate, Active Tax Payer (ATL) proof of FBR.

Procurement Specialist
Project Implementation Unit (PIU), Board of Investment (BOI),
6th Floor, Kohsar Block, Pak. Secretariat (T.U.V), Islamabad, Pakistan
Phone No. +92 051-9207063

QUOTATION SUBMISSION FORM

To:

**The Procurement Specialist,
Digital Economy Enhancement Project (DEEP)
Board of Investment (BOI),
Phone No. +92 051-9207063**

We offer to execute the goods of items for the contract of **Purchase and Supply of Miscellaneous Items** in accordance with the Terms & Conditions accompanying this Quotation for the Contract Price of _____ (amount in words and numbers) (_____). We propose to complete the goods described in the Contract within the delivery time from the date of signing of the contract.

Price (inclusive of all taxes) and Schedule for Supply:

S/No	Item Name with detailed Specification	Qty	Unit Price (Exc. GST) PKR	GST (PKR)	Unit Price (Inc. GST) (PKR)	Total Price (Inc. GST) (PKR)

This quotation and your written acceptance will constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Supplier: _____

Address: _____

Phone Number: _____

MISCELLANEOUS ITEMS LIST

Sr. No	Name of Item / Description	Description	UOM	Qty
1	Tissue Box	Rose petal or equivalent (100 x 2 Ply)	Box	120
2	Power Extension Lead	With 2 Meters Heavy Duty Copper Cable, 3 Power Sockets Extension Board with 2 USB & 1 Type C	EA	4
3	Duster Cloth for Cleaning/Dusting	Falalain Yellow Duster	EA	6
4	Glass Cleaner (Glint)	500ml	EA	2
5	Air Freshener	Air freshener Cobra 300 ml (Geneva) or equivalent	EA	3
6	Wood Furniture Polish Spray	750ml	EA	2
7	Insect Killer Spray	Kingtox 600 ml or equivalent	EA	3
8	Waste Paper basket	Plastic made 11 Inch (Plain)	EA	7
9	Water Jug	Glass Jug with Lid 1.5Ltr - Transparent	EA	2
10	Water Glass	crystal-clear glass set 6 piece 300 ml capacity high quality tempered glass	1 Set	12
11	Tea Cups with saucers	Classic In White & Black ceramic (Set Of 6 Cups & Saucers)	1 Set	6 Pcs
12	Tea Spoon	Stainless Steel	1 Set	6 Pcs
13	Table spoon	Stainless Steel Spoon Set Dinner Set Pack Of 6	1 Set	6 Pcs
14	Rice plate	Marble quarter plates pure white Size 7.5 inch	1 Set	6 Pcs
15	Tea Tray	Melamine Tray (Medium Size)	EA	1
16	Scissors	Scissors 7.5" Stainless steel	EA	2
17	Electric Kettle	Imported with concealed element jug shape Anex AG-4051 DELUXE KETTLE or equivalent	EA	1
18	Screen Cleaner EA	LCD Cleaning with Micro Fiber Cloth, Brush & gel based cleaning liquid (100ml)	EA	3
19	Wall Clock	Champion wall clock 13 inches or equivalent	EA	3

THE END